

# Family Cottage Rules & Policies

**Please read the following rules and policies thoroughly. Strict compliance with the rules and policies is required. Failure to adhere to these rules and policies can have financial implications and may result in the loss of future rental privileges.**

**When you arrive, please sign in at the Mailroom/Library (across from the Red Barn).**

Pick up your keys from the Camp office. They will be hanging from hooks outside the front office door. Please refer to the COVID-19 Policy below.

**New this year:** Please fill in the information on the Occupant Form for each member of your group. It may be completed online or printed. Be sure to return it to the office before your stay.

## **COVID 19 Policy**

The Prairie Club requires the Prairie Club renting member(s) to execute the "Prairie Club Rental Properties and Facilities Communicable Disease Related Hold Harmless, Release, Waiver of Liability, and Indemnity Agreement" ("Agreement") and return a signed copy (or an email confirmation of the member's consent to the Agreement) to the Prairie Club office with the balance due on the rental. The renting member(s) must sign the waiver even if one was signed in a prior year. **You will not obtain access to the rental facility if the Agreement is not received.** Members of Your Party will abide by the provisions of the Agreement. The Agreement is available for download on our website: [www.ThePrairieClub.org](http://www.ThePrairieClub.org).

The Prairie Club is concerned for the safety of its members and guests. Accordingly, the Prairie Club requires that at the time of your rental you have not, and any person known to you who will stay with you on the Property or enter Camp with you, or visit you (each a "Member of Your Party," collectively "Members of Your Party") has not, within the fourteen days prior to the first day of your rental been diagnosed with, demonstrated any symptoms of, or has in any way been exposed to any communicable diseases including but not limited to "severe acute respiratory syndrome coronavirus 2 (SARS-CoV-2)", "COVID-19" or any mutation or variation thereof.

**Please read and follow the Hazelhurst Camp Rules.**

The Camp Rules are posted throughout the camp, can be found on our website, [www.ThePrairieClub.org](http://www.ThePrairieClub.org), or requested from the office. Guests are responsible to observe Hazelhurst Camp Rules. Violation of these rules may result in loss of privileges. The renting member is responsible for all guests and must be present in the Camp for the duration of the rental.

**We do not allow pets or smoking in any Prairie Club owned facilities.**

**Each and every renter is expected to help keep our facilities clean and in good condition.**

Please consult the guidelines for clean-up procedures that are posted in each facility. All guests are required to leave the cottage clean and in good condition before departure. Sheets and pillowcases should be stripped from beds and placed into laundry bags/hampers. Towels should be placed in laundry bag/hampers. Trash and recycling should be taken out and placed in the proper receptacles. Dishes should be washed and put away before the arrival of the cleaning service. If time does not permit, dishes should be placed in the dishwasher and the dishwasher started. Furniture must be returned to original arrangement. **You must depart the rental facility by 11 a.m. (Michigan time) on the morning of your last day of the rental** to allow sufficient time for the cleaning of the facility prior to the next rental. Failure to comply with clean-up procedures and check-out time, may result in extra charges. **If it is determined after the cleaning service inspection that the facility is in need of additional cleaning, dishwashing, or repair/replacement, the renting member will be charged a minimum of \$100 for these services.**

**Complete kitchen facilities, cookware, utensils, and dishes are provided.**

We provide garbage bags, aluminum foil, paper towels, napkins, toilet paper, hand soap, disinfectant wipes, and the like. If you should run out of an item during your stay, we ask that you replace for the next guests.

**Linens are provided.**

We provide pillows, pillowcases, sheets, quilts, bath towels, dish towels, wash cloths, and hand towels. You must bring your own beach towels. Extra blankets are provided in each closet, but you may wish to bring along your own for comfort. Please do not forget a plastic or rubber mattress protector for those who might need one.

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## **We also include Wi-Fi as an amenity.**

Password information is on the bulletin board in each kitchen, as well as the facility information book.

## **Beach chairs and umbrellas.**

Two chairs and an umbrella are provided for each side. Please stow them in the corral at the end of the beach path at the end of your stay.

## **This is a shared facility.**

In order to maintain a peaceful and quiet atmosphere for all renters, we do not allow loud television or music in any shared spaces. Quiet time is from 10 PM to 8 AM (Michigan time).

## **No Grilling at Family Cottage.**

You are welcome to use the gas BBQ grills provided at the Legacy Pavilion next to the Farmhouse. Please be considerate and clean the grill after using for our other members. The use and availability of the grilling station are subject to the Legacy Pavilion Rules & Procedures.

## **The Family Cottage facility is open year-round!**

This facility is air conditioned and heated. Please do not abuse the heat or air conditioning. If you have the heat or air on, be sure all the windows are closed.

## **The maximum rental period during peak season, June 12<sup>th</sup> - September 7<sup>th</sup>, is (1) week (7 nights).**

Please keep in mind, due to high demand for housing, we have a 1-week limit during our peak season. Family Cottage may be rented for a maximum of two weeks only if one of those weeks falls in a non-peak period. Weekly rentals run from Friday, 4 p.m. through Friday, 11 a.m. Weekend rentals run from Friday, 4 p.m. through Sunday, 11 a.m. You will not have access to the rental facility (even for a brief time) until the facility is cleaned. Please plan your arrival time accordingly. You must depart the rental facility by 11 a.m. (Michigan time) on the morning of your last day of the rental to allow sufficient time for the cleaning of the facility prior to the next rental. Adherence to these timeframes is critical to the cleaning regimen. All times listed are Michigan time. **If the cleaning service is unable to begin the cleaning process because you have not checked out of the rental facility by the required departure deadline of 11 a.m. (Michigan time), the renting member will be assessed a \$100 charge.**

## **Cancellations must be made by May 1<sup>st</sup> for peak season rentals or thirty (30) days prior to rental for mid- and off-season rentals.**

If you must cancel after May 1<sup>st</sup> for peak season rentals or less than 30 days for all other seasons, there will be no refund or credit given. Non-peak rentals must be canceled at least 30 days prior to rental for refund.

## **Encourage your friends and guests to join our unique club.**

Membership information can be found on our website, [www.ThePrairieClub.org](http://www.ThePrairieClub.org), or requested from the Club office. Remember, membership in the Prairie Club is individual. If you have friends or family that joins you frequently, encourage them to join.

## **Don't forget to return your key!**

Please respect the solitude of others and leave the camp quietly. Please return your keys to the hooks outside the front office door.

## **Enjoy your stay! We hope you thoroughly enjoy all the unique natural features of this area and our camp.**

Hazelhurst has a collection of sailboats, kayaks, and paddleboards available to Club members and their guests free of charge. Detailed information about using these boats is available on our website under "[Hazelhurst Boat Program](#)". In addition to our lovely Lake Michigan shores, there are two State Parks nearby worth visiting: Grand Mere and Warren Dunes. Berrien County has many interesting areas to explore, restaurants to visit, and several quaint antique shops in the area.